

A BRIEF PROFILE OF MAHARANA SEVA SANSTHA



Established in the year 2005

**Registered under Madhya Pradesh Societies Registration
Act 1973, No 03/27/03/08825/05 Dated 16th November 2005**

Maharana Seva Sanstha

Head office

**Darbar House, Gram Pinjraya Post
Tisgaon District Dhar (M.P.)**

Administrative office

**Front of M.Y Hospital, 58 Jaora Compound
Near Hanuman Temple, Indore (M.P.)**

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Maharana Seva Sanstha

Brief History of the organisation

Organisation was found & established in 2005. The organisation is a non-political, non-profit, and non-government organization. It is a registered organization under M.P. Societies Registration Act 1973 vide number 03/27/03/08825/05, Dated: 16/11/2005.

The organisation's board of directors comprises well-qualified and well-placed members. The organization's general body contains academically and economically sound members. The organization has the backup support of the student of Delhi University because of which the organization is in a condition to get the services of the competent, hardworking and honest staff at a competitive rate.

Registration under the Income Tax Act

The Organisation is Registered under section 12A & 80 G(5)(vi) of Income Tax Act.

Registration under Niti Aayog

The Organisation is also registered in NGO Darpan with Niti Ayog, New Delhi

Our Vision

To develop education in the country and reached to maximum among people, by imparting need-based services to the communities and further stimulating them to reach higher levels of accomplishment.

Our Mission

MSS is dedicated to the cause of social development and strives to offer innovative social Systems for the multidimensional development of all segments of the society and in particular the communities belonging to

rural, tribal, and backward classes identified below the substantial level of poverty. In Brief, our mission is to **“create happy, healthier and productive families and communities capable of self-directed growth leading to the integrated development of the society.”**

Objectives of the organisation

1. To work on environment, education, and rural development activities.
2. To target women and children for their vocational training for economic betterment to ensure community participation in development programmes of the organization.
3. To aware the masses about the schemes and program of the government so that people can take advantage of the program.
4. To initiate environmental development program through social mobilization and also motivate people to take advantage of toilets and demotivate the people for open field defecation.
5. To specially target tribals, backwards, minorities, scheduled castes for their socio-economic and cultural development and provide them free legal advice.
6. To work for the cause of national integration and harmony with different modes and media.
7. To do all such things and act which may be beneficial for the development of needy community.
8. Women empowerment through income generation activities.
9. To initiate capacity building of women and by developing collective rural entrepreneurship through small enterprise development activities based on diversification of agriculture and agro-based industrial activity.
10. To publish suitable literature for furtherance of society's goal.

11. To work on economic and social problems of the poor and under privileged, particularly women, by organizing them into community-based groups.
12. To promote literacy awareness programme in rural areas.
13. To conduct health awareness programme also conduct health checkup camps.
14. To increase awareness on environmental issues and to work for environment conservation, solid waste management, climate controls.
15. To provide education in tribal and other marginalized sections through formal and innovative non-formal programs.
16. To establish a culture of humanism through promotion of social justice and to secure entitlements for deprived sections of society through public interest litigation and advocacy.
17. To empower Women and build capacity by providing information and knowledge regarding local self-governance.
18. To educate the community at local level with the help and support of volunteers and public.

Working Areas

The basic aim of the Organisation is to undertake and support education system, rural and tribal families who are facing unlimited challenges for themselves. The organisation is presently engaged in the task of implementing various projects like Rural Development Programmes, Educational Development Promotion of women Self-Help Groups, Prevention of Child marriages, Leadership Development, Environmental Awareness Generation Programmes, Income generation activities for Women, Research and Evaluation studies.

Geographical areas of operation

Presently MSS is functioning in different districts of different states of India



Information system

MSS has been perpetually very prompt and punctual in the regular and timely submission of periodical Monitoring/ follow-up/ quarterly reports and essential data/ information.

Fields linkages

The MSS has excellent field-level coordination with District Offices, Regional Rural Banks, District Lead Banks, Commercial Banks,

District/Tehsil/Block levels departments of Government of Madhya Pradesh, Educational institutions, District Panchayat, Janpad and local bodies, Non-government/ Voluntary organizations, Association of Industries, Universities etc.

Trained Staff

The MSS has qualified, experienced, trained and dedicated core faculties for various Social Development Programmes and further provides effective post-programme follow-up and monitoring services to participants with missionary zeal. The Staff members of MSS are trained.

Internal Management and System

As per the Memorandum of Association, the Manager is the Chief Functionary of the organization. The President heads the Governing Body (GB). GB meet often meets to discuss various issues concerning the development program. The Manager is authorized to appoint various functionaries for the governance and activities of the organization. The Manager heads the team. The organization has also set up the project follow-up and monitoring committee which meets a requirement. The Committee reports to the Manager and finally, this report is discussed in Governing Body. The other functionaries to help the projects/program such as project managers, project coordinators, accountants, project supervisors, team leaders, and field-level functionaries. At every layer, the responsibilities have been fixed. Each program is very well documented and finally, this forms the annual report of the organization. Financial transaction from the bank is done by joint signatories. Most of the payments are done either through crossed cheques or demand drafts. A team for the purchase of goods and materials is also functional. This team before purchase acquires quotations and this quotation is put to the Manager for final decision and purchasing order.

Decision-making process

Context of the organization

Organization emphasizes on reaching to needy people through appropriate program and projects. Proper strategies are planned to successfully implement the program. The organization normally work in the context of development approaches and opportunities to poor and needy.

Program Methodologies

Programs are based on the actual situation which comes out with proper study/research. Different programs are conducted with different methodologies. It is important to mention that the program methodologies are planned and implemented on an issue base.

Monitoring, Evaluation and Learning Systems

Baseline information of individual beneficiaries is properly documented in a format. All the activities for the programmers are planned by a team of experts. The activity chart for each activity is prepared and the output against each activity is clearly and categorically defined to achieve the output through activities. Quarterly reporting is done to properly monitor the achievements as per the time plan. A half-yearly report based on monitoring indicators and achievements is prepared. It is further compiled for yearly reporting.